



MINOOKA COMMUNITY HIGH SCHOOL DISTRICT #111

Mission: To inspire and motivate our students with an educational experience that leads to achievement and success.

Dear Parents/Guardians:

The window of time for students to establish residency and complete course selection for the 2020-2021 school year, is now open, and MCHS would like to share with you the attached instructions and/or items required of all families in order for you to complete this process. **Please read the instructions attached to this letter prior to beginning the online residency process and course selection.** The online window for completion of the residency process and course selection is November 25, through December 6, 2019.

If you have any questions regarding the completion of the residency process, please feel free to contact Stephanie Ledesma, Assistant Registrar, at 815-521-2366. Should you have any questions or concerns regarding the course selection, please contact your student's counselor.

Thank you,

Matt Wikoff
Assistant Principal

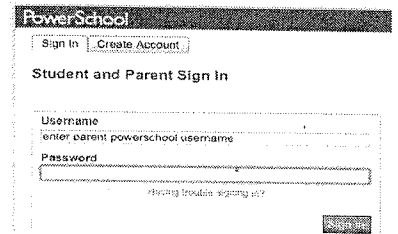
Part 1

Instructions for MCHS Residency - Class of 2021

Online residency and course selection will be open on November 25 through December 6, 2019

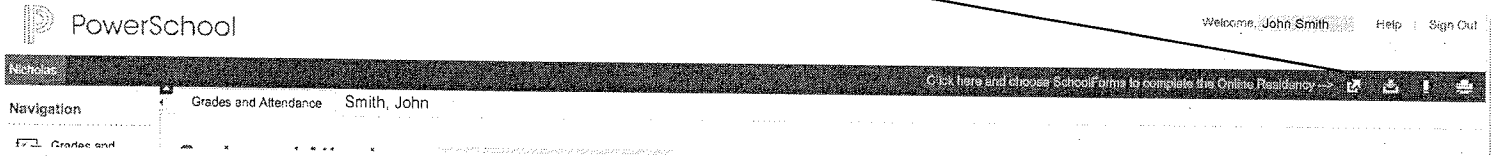
1. Log into PowerSchool using your parent account

If you do not have your Powerschool username and password, please contact Kyle Johnson at kjohnson@mchs.net with your student's name and grade level. You will receive an email with your username and password within 2-3 days. Please note: a computer kiosk is available at Central & South Campus for those families that do not have computer/Internet access at home.



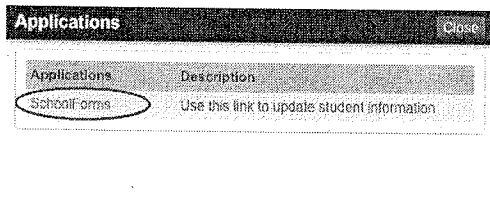
PowerSchool
Sign In | Create Account
Student and Parent Sign In
Username
Enter parent powerschool username
Password
Having trouble signing in?
Sign In

2. Once you are logged into PowerSchool on the right-hand side you will see click here and choose SchoolForms to complete the Online Residency; click on the box with the arrow.



PowerSchool
Welcome, John Smith | Help | Sign Out
Nicholas
Click here and choose SchoolForms to complete the Online Residency
Navigation
Grades and Attendance | Smith, John
Grades and Attendance

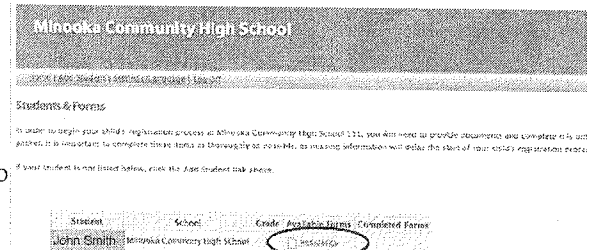
3. Click SchoolForms



Applications | Close
Applications | Description
SchoolForms | Use this link to update student information

4. You will now begin the Residency process by clicking on "Residency"

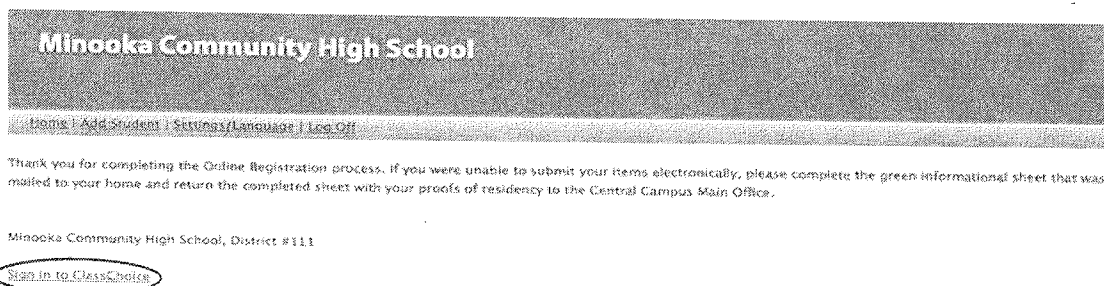
All students/families must provide Minooka Community High School District #111 with two acceptable proofs of residency. A detailed listing of what items are acceptable proofs of residency can be found on the orange informational sheet. You will be able to submit these items electronically as part of this process, but please note that you must have these items available at the time you register online, as you are not able to log back in to the system to submit them at a later time. If you are unable to submit these items electronically, please complete the enclosed orange informational sheet and return the sheet and your proofs of residency to the high school main office at either campus. If you have any questions please feel free to contact Stephanie Ledesma, Assistant Registrar, at 815-521-2366.



Minooka Community High School
Students & Parents
Student | School | Grade | Available Forms | Completed Forms
John Smith | Minooka Community High School | 11523666

Enter all of the required information on each form and click **Save Form**. Continue through each form until you have completed the residency process. The last screen will inform you that you have completed the residency process. Be sure to click Confirm Form to Complete on the confirmation page before you click Save Form.

5. Once the online residency process is completed, and you have hit the "submit" button, you will be taken to the following window. Please click on "Sign in to ClassChoice" to complete Part 2 of the Residency and ClassChoice process.



Minooka Community High School
Home | Add Student | Settings | Language | Log Off
Thank you for completing the Online Registration process. If you were unable to submit your items electronically, please complete the green informational sheet that was mailed to your home and return the completed sheet with your proofs of residency to the Central Campus Main Office.
Minooka Community High School, District #111
Sign in to ClassChoice

Part 2

Instructions for MCHS Residency - Class of 2021

Online residency and course selection will be open on November 25 through December 6, 2019

IMPORTANT! Before you begin, please make sure you have your course selection sheet.

1. Click on **Add Special**

This is where you will find resource. Any class with a [2] behind the name means it is a second semester course. If you register for Band and/or Choir you must select a Resource also. You may register for both Band and Choir. *Disclaimer-If you choose to register for 8 classes (no resource), a guidance counselor will take your course selection and try to accommodate your request to the best of their ability.*

If there is a special request class you want to take, click the box next to the course(s) name, and then click Save Requests. If you did not add any classes, you will still need to click save requests to move on to the next page.

Requests Request by Course Number	
Step: 1 Special	Add Special
Total Special Hours .00	
Step: 2 Core	Add Core
Total Core Hours .00	
Step: 3 Electives Complete Core Requirements	
Total Electives Hours .00	
Total Requested Hours .00	

2. Click on **Add Core**, add your core classes, and then click on Save Requests. *(Please note that you only need to sign-up for the first semester of that particular course. The program will automatically register you for the second semester.)* On this page you will see required core classes listed, such as English, Math, Science, and Social Studies.

Please refer to your course selection sheet to ensure you request the correct level of each core. Don't worry about making a mistake; your counselor will meet with you individually to review your selections. After you have selected your core courses, click on Save Requests. If you have not completed selecting your core classes, the program will not allow you to add elective courses.


3. Click on **Add Electives**, choose an elective area from the drop down menu, and then click on Save Requests.

NOTE: In order to enroll in Nutrition and Foods I and II in the same school year, the student must first click on Nutrition and Foods I, then click save requests, then go back in to Add Electives to add Nutrition and Foods II. This step is required for all courses that have a pre-requisite.

If you register for Band or Choir you must select a resource also. *Disclaimer- If you choose to register for 8 classes (no resource), a guidance counselor will take your course selection and try to accommodate your request to the best of their ability.*

The red bar in the middle of the screen will gradually turn to green as you complete your course requests. Once you have chosen 16 courses, the bar will be entirely green and your schedule is full. (You are finished!)

Summary
Full Schedule Hours: 16.00
Total Hours Requested: 0.00
Hours Needed 16.00



Print out a copy of your requests for your records.

[Print Requests](#)

Please be aware that depending on your achievement scores, your SRI score, and teacher recommendations, your required core classes may be altered from the choice you select. You will be informed of any necessary changes during counselor pick up at your school.



MINOOKA COMMUNITY HIGH SCHOOL DISTRICT #111

Please complete this informational sheet and return the sheet and your proofs of residency to the Central Campus Main Office if you are unable to submit these items electronically.

Student Name: _____

Student I.D. #: _____

Parent(s)/Guardian(s) Name: _____

Residency Proofs

Any two (2) of the following examples may be used to prove residency. Examples must be current (within the last two months unless otherwise noted) and must show an address and service address (if applicable) in MCHS District #111. Bill/payment stubs, "deposit required" letters, or any bill indicating a service may be or is interrupted or disconnected due to an unpaid balance are not acceptable proofs of residency.

IF YOU ARE A PROPERTY OWNER:

A minimum of two (2) of the following:

- _____ Electric Bill
- _____ Gas Bill
- _____ Water Bill
- _____ Land Line Phone Bill
- _____ Cable TV Bill
- _____ Internet Bill
- _____ Real Estate Tax Bill (last issued)
- _____ Warranty Deed (closing within the last 30 days)

IF YOU ARE A RENTER:

A Copy of a Valid Lease (must include landlord contact information) must be submitted with one (1) of the following:

- _____ Valid Renter's Insurance Policy
- _____ Electric Bill
- _____ Gas Bill
- _____ Water Bill
- _____ Land Line Phone Bill
- _____ Cable TV Bill
- _____ Internet Bill

For your convenience you may submit your proofs via email, fax, mail or bring them to the main office listed below.

Attention Stephanie Ledesma
Minooka Community High School
301 South Wabena Avenue
Minooka, IL 60447
sledesma@mchs.net
815-521-2366 (phone)
815-467-2090 (fax)

Student Name: _____ Parent name for flex schedule: _____
 Planning to graduate mid-year? (Y/N) Mid-Year Graduation 97778 Cell Phone: Student _____ Parent _____
 Total number of credits attempting: _____ Parent Signature/Approval: _____ Student Signature: _____

REQUIRED COURSES - Select 1 course from each group (if not taken prior to Senior year)

- Select 2 course from the following list:
- _____ Honors Speech Communication (S) 1620B
 - _____ Speech Communication (S) 1610B
 - _____ COMM 101 JJC (S, A, DC) 1631B
 - _____ Consumer Education (S) 4620B
 - _____ Government (S) 4670B
 - _____ Government Honors (S) 4680B
 - _____ PSCI 101 (S, A, DC) 4800B
- Select 2 course from the following list: (continued)
- _____ Outdoor Education (S) 5560B/62B
 - _____ Spring Individual Sports (S, A) 5670B
 - _____ Senior Leadership in Physical Education (S) 5622B
 - _____ Strength Training (S) 5500B/02B
 - _____ Team Spring Sports (S) 5650B
 - _____ Team Sports Fall (S) 5640B
 - _____ Wellness Physical Education (S) 5550B/52B
 - _____ PE Waiver 5995B/96B

ENGLISH

- _____ Acting I (S) 1520B
- _____ AP English Literature and Composition (Y, A, B) 1431B/32B
- _____ College Prep Writing (S) 1940B
- _____ Creative Writing I (S) 1700B
- _____ Creative Writing II (S) 1710B
- _____ Dramatic Arts (S) 1550B
- _____ Debate (S) 1740B
- _____ ENG 101 JJC (S1, A, DC) 1930B
- _____ ENG 102 JJC (S2, A, DC) 1932B
- _____ English IV (Y) 1411B/12B; 1411T/12T
- _____ Greek Mythology & Folklore (S) 1600B
- _____ Media & Journalism I (Y) 1563B/64B
- _____ Media & Journalism II (Y) 1573B/74B
- _____ Media & Journalism III (Y) 1583B/84B
- _____ Media & Journalism IV (Y) 1593B/94B
- _____ Myths, Legends & Folklore (S) 1511B
- _____ Poetry (S) 1750B
- _____ Sports Literature (Y) 1800B/02B
- _____ Sports Media (Y) 1810B/11B
- _____ Yearbook Publication I (Y) 1661B/62B
- _____ Yearbook Publication II (Y) 1671B/72B
- _____ Yearbook Publication III (Y) 1681B/82B
- _____ Yearbook Publication IV (Y) 1691B/92B
- _____ Young Adult Literature (S) 1720B

ELECTIVE COURSES:

SCIENCE

- _____ AP Biology (Y, A, B) 3215B/16B
- _____ AP Chemistry (Y, A, B) 3020B/21B
- _____ AP Physics I (Y, A, B) 3315B/16B
- _____ AP Physics II (Y, A, B) 3317B/18B
- _____ Anatomy & Physiology (Y) 3421B/22B
- _____ Dynamic Earth Systems (Y) 3010B/11B; 3010BT/11BT; 3010BT/11BT
- _____ Environmental Science (Y) 3510B/12B
- _____ Forensic Science (Y, NG) 3530B/32B

SOCIAL STUDIES

- _____ AP Human Geography (Y, A) 4817B/18B
- _____ AP Psychology (Y, A) 4815B/16B
- _____ AP European History (Y, A, B) 4431B/32B
- _____ AP Micro and Macro Economics (Y) 4642B/43B
- _____ AP United States Government & Politics (S, A) 4660B
- _____ Chicago History (S) 4520B
- _____ Facing History & Ourselves (S) 4500B
- _____ JJC History 105 (S1, A, DC) 4710B
- _____ JJC History 106 (S2, A, DC) 4712B
- _____ Illinois History (S) 4510B
- _____ Local History (S) 4590B
- _____ Politics and War of the Century (S) 4550B
- _____ Pop Culture in Film (S) 4600B
- _____ Psychology I (S) 4511B
- _____ Psychology II (S) 4512B
- _____ Sociology (S) 4610B
- _____ Street Law II (S) 4532B
- _____ U.S. History in Film (S) 4580B
- _____ World History (S) 4551B/52B
- _____ World History (Y) 4551B/52B

ART

- _____ Art Exploration (S) 6825B
- _____ Computer Art (S) 6740B
- _____ Drawing I (S) 6760B
- _____ Drawing II [2] (S) 6770B
- _____ Honors Drawing I (S) 6800B
- _____ Honors Drawing II (S) 6810B
- _____ Painting (S) 6730B
- _____ Printmaking (S) 6750B
- _____ Portfolio Honors (Y) 6821B/22B
- _____ Photography I (S) 6780B
- _____ Photography II (S) 6790B
- _____ Sculpture I (S) 6707B
- _____ Sculpture II (S) 6708B

MUSIC

- _____ Beginning Band (Y) 6200B/01B
- _____ Percussion Band II (Y) 6255B/56B
- _____ Symphonic Band II (Y) 6405B/06B
- _____ Symphonic Band III (Y) 6407B/08B
- _____ Symphonic Band IV (Y) 6409B/6410B
- _____ Wind Ensemble II (Y) 6430B/31B
- _____ Wind Ensemble III (Y) 6441B/42B
- _____ Wind Ensemble IV (Y) 6453B/55B
- _____ Wind Ensemble IV Honors (Y) 6456B/57B
- _____ Wind Symphony II (Y) 6450B/51B
- _____ Wind Symphony III (Y) 6460B/61B
- _____ Wind Symphony IV (Y) 6470B/71B
- _____ Wind Symphony IV Honors (Y) 6482B/83B
- _____ Concert Choir I (Y) 6531B/32B
- _____ Concert Choir II (Y) 6541B/42B
- _____ Concert Choir III (Y) 6551B/52B
- _____ Concert Choir IV Honors (Y) 6556B/57B
- _____ Mixed Choir I (Y) 6521B/22B
- _____ Mixed Choir II (Y) 6650B/52B
- _____ Mixed Choir III (Y) 6654B/55B
- _____ Mixed Choir IV (Y) 6656B/57B
- _____ Women's Chorale I (Y) 6511B/12B
- _____ Women's Chorale II (Y) 6513B/14B

MATHEMATICS - TI-84+ Calculator required

- _____ Algebra II (Y) 2301B/02B; 2301BT/02BT
- _____ AP Calculus AB (Y, A, B) 2431B/32B
- _____ AP Calculus BC (Y, A, B) 2433B/34B
- _____ AP Statistics (Y, A) 2435B/36B
- _____ Fundamentals of Calculus (Y) 2461B/62B
- _____ Geometry (Y) 2211B/12B; 2211BT/12BT
- _____ Introduction to Statistics (S) 2460B
- _____ Math 128 Elementary Statistics JJC (S, A, DC) 2440B
- _____ Math 170 Calculus JJC (Y, A, B, DC) 2451B/52B
- _____ Pre-Calculus (Y) 2401B/02B
- _____ Pre-Calculus Honors (Y, B) 2331B/32B
- _____ Transition Math - STEM (Y) 2500B/01B
- _____ Trigonometry (S) 2470B

