



MINOOKA

COMMUNITY HIGH SCHOOL

District #111 mchs.net

*Mission: Strengthen **M**astery, **C**ollaboration, **H**igh Expectations, and **S**uccess for All Students.*

Tips for Effective Communication with the MCHS Board of Education

Community members who wish to address the MCHS District #111 Board of Education are invited to do so during the “Public Comments” portion of each general school board meeting as listed on that meeting’s agenda.

Speakers addressing the board should be courteous and professional. In the interest of allotting appropriate time for all agenda items, comments will be limited to no more than five minutes. The presiding board officer may choose to terminate public comments that are profane, vulgar, or defamatory.

Speakers will be asked to identify themselves prior to addressing the board so that they may be contacted for follow-up to any questions. Speakers are reminded that public comments are used as input for board consideration and that responses from the board are not given at this time.

Petitions or written correspondence addressed to an individual board member will be forwarded to that board member. Petitions or written correspondence addressed to the entire board will be forwarded to each board member. To assure that a written correspondence is received by board members, please send it to:

MCHS District #111 Board of Education
c/o Colleen Ward,
Secretary to the Board of Education
26655 W. Eames Street
Channahon, IL 60410
Email: cward@mchs.net
Telephone: (815) 467-2557
Fax: (815) 467-9733